

# HDS Driver Education Contract and Parental Permission Form



**HAMPSHIRE**  
DRIVING SCHOOL, LLC  
6 Temple St., Nashua, NH 03060  
(603) 882-7443  
[www.HampshireDrivingSchool.info](http://www.HampshireDrivingSchool.info)

Dear Student,

Your Driver Education class meets on **Day/s:** \_\_\_\_\_ **Time:** \_\_\_\_\_ at 6 Temple Street, Nashua.

- Payment Plan:**
- Total tuition is **\$875**. (Subject to change anytime prior to the first class). *Mandatory Parent Night Required. Prior to the First Class.*
  - Payable by a **\$275. Deposit** to sign up. This is refundable up to one day before the class starts minus a **\$40**. Processing fee. *No refunds after first class.* Failure to attend class does not entitle a student to a refund. (Students over 18 must pay \$845. when signing up).
  - After class starts, **2 bi-weekly payments of \$300**. are required until the entire fee is paid. (Check website for Snow Cancellations)
  - A **\$30**. Fee is charged for each returned check, for lost or damaged textbooks & for lost forms issued after course completion.
  - **Tuition must be paid in-full by the 10th class!** Driving lessons maybe stopped for overdue payments or excessive no shows.
- No-show Fees:**
- If you cancel a driving appointment *less than 7 hours in advance*, you'll be charged **\$50**. (Go to [hampshiredrivingschool.info](http://hampshiredrivingschool.info) to cancel.)
  - If you are more than **7 minutes** late for a driving lesson, you will be denied the driving lesson and charged **\$50**.
- What's involved in the course:**
- Students must attend all 15 classes, observe 6 hours and drive 10 hours (in-car work goes beyond class end date).
  - Students must get passing grades of at least **70%** on each test and an **80%** on the final exam; all failed work must be made up!
  - Homework assignments must be completed **Satisfactorily** or be redone, and **be graded and recorded with a U, S-, S or S+** by the instructor.
  - Pre-class assignments from the workbook must be completed and corrected on the assigned day.
  - At course completion, the student must demonstrate they are able drive a motor vehicle properly and safely on the road.
  - After all required work is completed satisfactorily, the student receives a driver education certificate along with the necessary forms for taking the State licensing test. **NOTE: No Driver Education Certificate Issued Without a Parent Night.**
- Absences:**
- **DRIVER ED RULE Saf-C 3114 (e)** States: "*No classroom instruction shall be missed during any course, except for good cause. . .*" *Good cause reasons, are death in family, sickness or injury.* All absences must be documented by a parent or doctor's note; give note to classroom instructor at the next class. **RULE Saf-C 3113.03 (e)** states "*No more than 4 clock hours of classroom instruction shall be made up during any course. . .*" **If a student misses more than 2 classes. They may re-register after paying New Course Tuition in a new class within 6 months. An unexcused absence results in immediate course failure; suspension from school is not an excused absence.**
  - **STUDENTS MISSING MORE THAN 2 CLASSES WILL BE DROPPED FROM THE PROGRAM WITH NO REFUND!**
- Make-up:**
- Missed classes must be made up with a written assignment which is equivalent to the missed lesson (Saf-C 3114.04 g). Students failing to complete the make-up class work, will fail course.
  - The **make-up assignment is due 10 days after the missed class.** The classroom instructor will give the student a make-up packet which usually has 3 parts, *the student will be required to write a 700 word paper. Use 12 point Times New Roman, single spaced, with .75 inch margins. Also, read the class assignment in textbook, answer end of chapter questions and be ready to take entrance or exit exams.*
- Classroom Procedure:**
- It is the student's responsibility to keep track of their class & in-car schedules. Observation and driving time must be scheduled before and after class. The office will not confirm schedules/appointments for currently enrolled student.
  - **TARDINESS:** If a student arrives **10-30 minutes** late after class start time, they **must write a 300 word paper** on that class.
  - **Cell phones, head phones and iPod type devices must be turned off and put away**, otherwise the student will be asked to leave the classroom.
  - **Disrespectful and disruptive behavior will not be tolerated.** Disruptive students will be given a verbal warning. On the 2nd offense, they will be moved to a front seat. On the 3rd offense, the student will be kicked out of class and will have to make-up this class according to the requirements in the "make-up section." *If a student is misses more than 2 classes, they will be dropped from the program with no refund.*
- In-Car Time:**
- **Students may be restricted from scheduling their driving hours for any reason, but not limited to late payments, overdue home work, failing to make up failed quizzes/tests, snow days or the lack of home practice: By class #10, all in-car observations must be done!**
  - **A minimum of 40 hours of home practice driving is required by NH law & 10 hours must be at night!** See Driver's Out Of Class Log sheet.
  - Students are only allowed to schedule **one driving hour per day**, but not more than **two driving hours in a one calendar week period**, Sunday-Saturday. (SAF-C 3113.05). We cancel over-booked sign-ups, and charge a **\$50**. No-show fee for each over-booked hour and for improperly booked sign-ups. *Students are urged to drive two hours a week with us. (Students may drive up to 10 pm with parental permission).*
  - **Disruptive in-car observers** will be returned to school and required to repeat the hour.



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**Dear Parent:**

Your son / daughter is about to begin our Driver Education Program, therefore, please read both sides of this contract carefully! After the first class, please see our pink policy form for course requirements. *We are forwarding a permission statement /contract at the top of this letter to be signed by either parent or guardian. By signing this contract, you agree to abide by all of our policies.*

Having your teen get a license, requires a HUGE COMMITMENT FROM YOU the parent, starting with a mandatory parent meeting. Also, the State of New Hampshire **now** requires **40 hours** of guided home practice driving with **10 hours occurring at night**, before your teen can go for their license. And, if your teen fails the road exam 3 times, they have to wait 1 year before going for their license again.

- Students must have presented a copy of their birth certificate before class #1.
- STUDENTS SHOULD ATTEND THE FIRST CLASS or they may lose their seat with no refund.
- Students are expected to do 3 hours of home practice each week, during this course.*

→ **STUDENTS MUST KEEP TRACK OF THEIR DRIVING HOURS TO AVOID \$40. NO SHOW FEES!**  
 — **NO CLASS FEES OR NO-SHOW FEES WILL BE EXCUSED FOR ANY REASON!**  
 — **WE RESERVE THE RIGHT TO DROP A STUDENT FROM THE PROGRAM, FOR ANY REASON, WITH OR WITHOUT A REFUND!**

- Any student whose privilege to operate a motor vehicle is suspended or revoked while it enrolled in a course shall not be permitted to continue the course. The student shall retake the entire course when their privilege is restored, Driver Ed Rule, Saf-C 3114.01 (d).
- Students suspected of being under the influence of alcohol or drugs maybe tested by the local police department.
- We reserve the right to hold a student's papers for 10 days after their 10th driving hour to allow for additional home practice time before we issue a Driver Education Certificate.
- Tuition must be paid in-full by the 10th class! After class #10, NO CHECKS WILL BE ACCEPTED FOR PAYMENT.  
*Driving lessons maybe stopped for overdue payments, excessive no shows, undone assignments or observations.*
- Should a student default on his/her payments, we will hold the parent's responsible for the balance due.
- *If we are unable to complete the instructional services under contract, we reserve the right to switch your enrollment to a substitute driving school of our choice, with full credit for work done, to complete your program, provided you pay any remaining tuition due.*
- Class schedules/driving times are subject to change for any reason, but not limited to weather cancellations, personnel changes, illnesses or internal scheduling conflicts.

Please return this slip before class # 1, **A copy of the student's birth certificate (RVSD 3/02), unless previously shown, must accompany this form and a check payable to Hampshire Driving School, LLC for \$275.** Enrollees must turn 16 by the end of the course. The student will not be allowed to drive in our cars until this permission form is signed and returned.

*Thank you for your cooperation!*

**HAMPSHIRE DRIVING SCHOOL, LLC**

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=====Please Return Bottom of Sheet to the Driving School=====

**NOTE TO PARENT:** *By signing this contract, you agree to abide by all of our policies.* **NO CLASS FEES OR NO-SHOW FEES WILL BE EXCUSED FOR ANY REASON! WE RESERVE THE RIGHT TO DROP A STUDENT FROM THE PROGRAM, FOR ANY REASON, WITH OR WITHOUT A REFUND.** The entire course tuition is due two weeks before the student's course ends, and must be paid-in-full whether or not the student has completed their course requirements at that time.

*I understand the No Show policy and agree to abide by the rules of the school. I hereby give permission for my son/daughter (Name) \_\_\_\_\_ to take Driver Education as given by HAMPSHIRE DRIVING SCHOOL, LLC.*

- Are the driving privileges for your (son/daughter) enrolling in this driver ed program currently under suspension or revocation? Check (✓) Yes \_\_\_ No \_\_\_
- Are there any pending legal actions against your (son/daughter) enrolling in this driver education program which could cause the driving privileges to be suspended or revoked in the future? Check (✓) Yes \_\_\_ No \_\_\_ Please list any medications being taken, that may affect driving: \_\_\_\_\_
- To the best of my knowledge, my (son / daughter ) has no physical or mental problems or other disabilities that would interfere with the proper operation of an automobile or require extra teacher attention. *Exceptions:* \_\_\_\_\_

**A COPY OF THE STUDENT'S BIRTH CERTIFICATE MUST ACCOMPANY THIS FORM, BEFORE THE FIRST CLASS.**

(List Additional Meds):

**X**  
\_\_\_\_\_  
SIGNATURE OF PARENT OR GUARDIAN **ZD**